

# PACKING LIST

Name \_\_\_\_\_ Signature \_\_\_\_\_ Page \_\_\_\_\_

Box No.	Description	Quantity	Amount

Total No. of packages \_\_\_\_\_      Subtotal of this page \_\_\_\_\_  
 Grand Total \_\_\_\_\_

## PACKING LIST

**Specimen**

Name Ichiro Tanaka Signature Ichiro Tanaka Page 1

Box No.	Description	Quantity	Amount
1	Book computer	1	50,000
	Files of documents	5	5,000
2	Clothing	20	60,000
	Computer software	5	15,000
3	Books	40	50,000
	Boxes of photos	4	4,000
4	Toys	40	40,000
5	Blanket	1	2,000
	CD's	100	10,000

Total No. of packages 20 **Total of all pages** Subtotal of this page ¥236,000

(Total No of packages of entire shipment. **Do not indicate the number of packages on each page.**)

Grand total: ¥1,280,000

**(Total of all pages)**

**✓Do not mix different items in one column**

**NOT GOOD**

Box No.	Description	Quantity	Amount
1	Book computer/ Documents		200,000
2	Clothing Computer/ Software		75,000

**Quantity should not be left blank**

Extremely important! Packing list must either be typed or written in clear **readable** handwriting –Clear and readable enough for Japanese customs officer whose native language is not English. To put it another way, it is normally has to be typed but it can be a handwritten one if it is clear and readable.

Packing list with values declared in JYP is preferred but USD, CAD, AUD, NZD, GBP, Euro are also acceptable. (No other currency) Use one currency only. (Do not declare, for example, some in JPY and the rest in USD)